

## Audit Committee Action Plan

**Agenda Item 14**

(Updated following meeting held on 02 April 2019)

Minute No. /Agenda No.	Actions	Timeline	Action Owner
<b>Finance (Budget)</b>			
<b>Governance &amp; Risk Management</b>			
<b>Wales Audit Office (WAO)</b>			
<b>Internal Audit</b>			
<b>Treasury Management</b>			
<b>Operational Items</b>			
22.01.19	The Director of Social Services, supported by the Corporate Director Resources, to provide a breakdown of Social Services overspends for the last three years and their reasons.		CM/ CL
22.01.19	The Director of Planning, Transport and Environment is recommended to: <ul style="list-style-type: none"> <li>• Review the resilience of local incident management plans, and develop specific plans for a flood event arising from the coastal erosion corporate risk;</li> <li>• Develop an engagement strategy to communicate to those most at risk;</li> <li>• Report progress to a future Audit Committee meeting.</li> </ul>	<i>(Interim updates emailed to Members 01.04.19 and 03.06.19)</i>	AG
02.04.19	Once disciplinary procedures have concluded within the Waste Management Service, Audit Committee to be informed of the terms of reference and approach for delivering the associated Post Investigation Review.		AG
02.04.19	In consideration of the impact of Brexit on the Waste Management Service, the Director of Planning Transport and Environment to provide details on the number of EU nationals who work for and provide key supplies to the service, and how service delivery risks are being mitigated. <i>(Information provided to Members 03.06.19)</i>	Completed 03.06.19	AG
02.04.19	In respect of the Health and Safety Advisory Group: <ul style="list-style-type: none"> <li>• Audit Committee to receive a briefing, to outline the current terms of reference and any potential development of its role to challenge and oversee good governance; <i>(Information provided to Members 18.06.19)</i></li> <li>• Officers to document its role in the draft Annual Governance Statement 2018/19.</li> </ul>	Completed 18.06.19  Completed for meeting 25.06.19	IA/VP

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02.04.19	Audit Committee Chairperson, via the Audit Manager, to thank the Chief Executive for his Audit Committee attendance and detailed assurances, welcoming continued communications to inform those involved in delivery and oversight.	Completed 04.04.19	IA/CP
<b>Work Programme</b>			
22.01.19	In the event of there being an opportunity to webcast that Audit Committee identifies which meeting in the calendar should be prioritised for webcasting on a public interest basis.		IA
<b>WAO Tracker/Other Studies</b>			
<b>Outstanding Actions</b>			
<b>Scrutiny Letters</b>			